

**AMENDMENT TO COOPERATIVE ENDEAVOR AGREEMENT**

(Nutrition Services)

This Amendment to Cooperative Endeavor Agreement (the "Amended CEA" or "Amended Agreement") is made and entered into effective as of May 1, 2016, by and between the following parties:

**ST. TAMMANY PARISH GOVERNMENT**, a political subdivision of the State of Louisiana, whose mailing address is P.O. Box 628, Covington, LA, 70434, herein appearing by and through Patricia P. Brister, its Parish President, duly authorized by law (hereinafter referred to as "Parish"); and

**BUSH FOOD PANTRY**, a Louisiana non-profit corporation whose mailing address is P.O. Box 264, Bush, LA 70431, represented by and through its President/Director, Pamela K. Parker, duly authorized (hereinafter referred to as "Bush Food Pantry").

**WHEREAS**, effective as of March 2, 2016, Parish and Bush Food Pantry entered into that Cooperative Endeavor Agreement (the "Original CEA") wherein Bush Food Pantry agreed to provide nutrition services and personal hygiene products to qualified low-income individuals and families in St. Tammany Parish, plus other obligations as more fully described in the Original CEA; and

**WHEREAS**, the parties have identified a need to amend the Original CEA to provide the Bush Food Pantry with necessary funding to operate its food bank and serve the citizens of St. Tammany Parish.

**AND NOW THEREFORE**, the parties desire to enter into this Amended CEA to state each parties' obligations more fully herein and to amend, supplement, restate and/or add the following provisions. This Amended CEA is not intended to release any party from the obligations stated in the Original CEA, but is intended only to amend, restate or add certain provisions in said Agreement:

1. The foregoing recitals are hereby incorporated into the body of this Amended CEA as if fully rewritten and restated herein.
2. Section 3.2 of the Original CEA is amended to read as follows:
  - 3.2 Fees eligible for payment under this Agreement are limited to food and/or personal hygiene purchases. Bush Food Pantry will be paid Thirty One and No/100 (\$31.00) Dollars for each box of food and supplies served to each family, payable at a

maximum rate of one-hundred and thirty-five (135) boxes per month. Monthly invoices shall have supporting documentation attached evidencing (a) costs and (b) receipts/proofs of payment. Said monthly invoices shall also include the Exhibit "A" Monthly Client Reporting Form and shall be submitted to Parish's Department of Health and Human Services and approved by Parish before payment will be made. Payments will only be made from approved documentation, in Parish's reasonable discretion.

3. Section 3.3 of the Original CEA is amended to read as follows:

3.3 Payment Schedule; Limitations. Notwithstanding anything in this Agreement to the contrary, no drawdown for any calendar month shall exceed one-sixth (1/6) of the funds to be contributed by Parish for a calendar year. However, in the event that Food Bank does not obtain contribution for a full one-sixth (1/6) of funds payable in any calendar month, such amount can be applied forward to a future calendar month.

4. Exhibit "A" to the Original Agreement is hereby replaced with the new Exhibit "A," attached hereto and made a part hereof.


5. This Amended CEA supersedes the Original CEA only where there exists any conflict. This Amended CEA controls any conflicts of any terms or conditions. Except as amended hereby, the Original CEA remains unmodified and in full force and effect.

6. All capitalized terms used herein but not defined shall have the meaning assigned to them in the Original CEA.

**IN WITNESS WHEREOF**, the Parties have caused this Agreement to be duly executed in multiple originals by the hereunder signed officers, each in the presence of the undersigned two (2) competent witnesses in St. Tammany Parish, State of Louisiana, after diligent reading of the whole, in various counterparts.


(Signature page follows.)

THUS DONE AND SIGNED on the 19<sup>th</sup> day of July, 2016 in the presence of the undersigned witnesses.

WITNESSES:  
  
\_\_\_\_\_  
Crissy Longant

ST. TAMMANY PARISH GOVERNMENT  
BY: Patricia P. Brister  
PATRICIA P. BRISTER  
PARISH PRESIDENT

THUS DONE AND SIGNED on the 5<sup>th</sup> day of July, 2016 in the presence of the undersigned witnesses.

WITNESSES:  
  
\_\_\_\_\_  
Vanessa O'Berry

BUSH FOOD PANTRY  
BY: Pamela K Parker  
PAMELA K. PARKER  
PRESIDENT/DIRECTOR

## Exhibit "A"

### Monthly Client Reporting Form



**The Bush Food Pantry, LA, Inc.**  
 2016-(Nutrition Services)  
 Client Reporting Form

**Program Name:** Bush Food Pantry - Nutrition Services

**Month:** \_\_\_\_\_  
 mm/yy

	Client ID number	Date of Service	Client Zip Code	# of Family Members Served	STP Resident (Y/N)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					

Reporting Month Food Purchases	\$25,000 1/6=\$4166.66 Balance
--------------------------------	--------------------------------------

REPORT TOTALS	
Monthly Total	GOAL
Individual Total	135
Family Total	
<b>Total</b>	<b>135</b>

Expenses:	
Food/PH Items	
<b>Total</b>	

Approximate value of one basket
---------------------------------